



“Erasmus+” ziņošanas un pārvaldības rīks



Valsts izglītības attīstības aģentūra



Erasmus+

Bagātini pieredzi, domā plašāk

Beneficiary Module

- Koordinators izmanto tīmeklī bāzēto ziņošanas un pārvaldības rīku, ko nodrošina Eiropas Komisija, **lai reģistrētu visu informāciju par īstenotajām mobilitātēm un, lai sagatavotu un iesniegtu galīgo ziņojumu**
- Ziņošanas uzdevuma veikšanai labuma guvējs nedrīkst izmantot ārpalpojumus un personām, kas nav labuma guvēja darbinieki, tas nedrīkst nodrošināt piekļuvi ziņošanas un pārvaldības rīkam
- Mobilitātes ir **jāievada “Erasmus+” ziņošanas un pārvaldības rīkā pirms to sākuma datuma un jāpārskata, tiklīdz tās ir pabeigtas.**



**5. PIELIKUMS 9. PUNKTS. ZIŅOJUMU
SNIEGŠANA**

Erasmus+

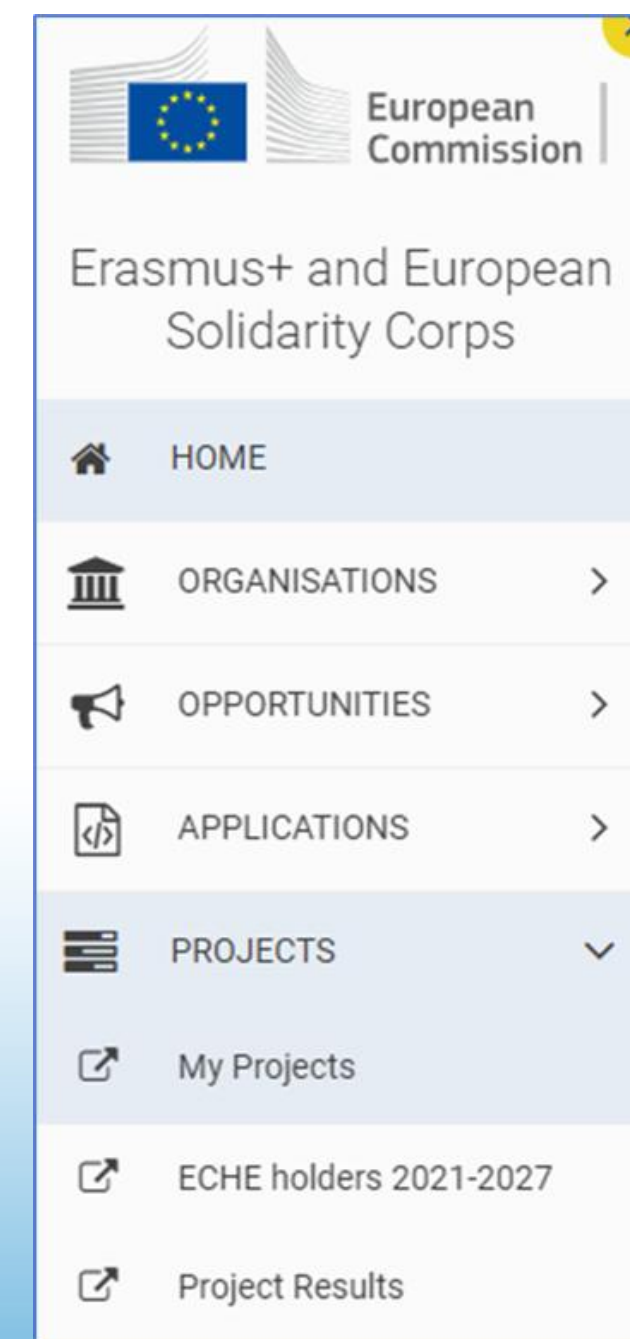
Beneficiary Module

 **Piekluve projektam** no Erasmus+ un Eiropas solidaritātes korpusa platformas:

<https://webgate.ec.europa.eu/erasmus-esc/home/>

 **piekluve** projektam tikai ar tiem **e-pastiem, kas norādīti projekta pieteikumā** - projekta koordinatora, likumiskā pārstāvja e-pasti.

 **konkrētajiem e-pastiem jābūt** izveidotam [EU login kontam](#)



[Video pamācības](#) par Beneficiary Module lietošanu

Erasmus+

My Projects



Commission Européenne

Erasmus+ and European Solidarity Corps

HOME

ORGANISATIONS

OPPORTUNITIES

APPLICATIONS

PROJECTS

My Projects

Project Results

Past programmes (2007-2020)

SUPPORT

RESOURCES

TOOLS

Home

Welcome Beneficiary USERTHREE

EN

My Granted Projects

Search...

Projects found (13)

Project Title	Grant Agreement No	Project Start Date	Project End Date	Duration (months)	Project Status	Actions
EAC IT TRAINING KA153	2021-1-EL02-KA153-YOU-000015450	01/08/2021	01/11/2021	3 months	NA validated	
EAC IT TRAINING	2021-1-RO01-KA153-YOU-000015451	01/08/2021	01/11/2021	3 months	Project ongoing	
EAC IT TRAINING KA121VETPL	2021-1-PL01-KA121-VET-000004902	01/09/2021	30/11/2022	15 months	Project ongoing	
EAC IT TRAINING - LT - Mobility Youth Workers "Project ABC"	2021-1-LT02-KA153-YOU-000015445	01/08/2021	31/10/2021	3 months	Project ongoing	
EAC IT TRAINING C21R1 ESC30 - 2 MONTHS	2021-1-PL01-ESC30-SOL-000015464	15/08/2021	14/10/2021	2 months	Submitted	
EAC IT TRAINING C21R1 ESC30 2mo	2021-1-RO01-ESC30-SOL-000015467	16/08/2021	15/10/2021	2 months	NA validated	
EAC IT TRAINING Solidarity project 03	2021-1-RO01-ESC30-SOL-000009192	15/08/2021	14/06/2022	2 months	Project ongoing	

Projekta skats

Project Activities and Budget Details

Grant Agreement No. : 2024-1-LV01-KA122-
NA : LV01 - Valsts izglītības attīstības aģentūra (State Education Development Agency) - Organisation OID : E10309914 - Legal name :

Awarded/Reported Budget : 16 869 € / 0 €

Project ongoing
Deadline: 30 janv. 2026
532 days left!

Actions

Content menu

Details

Participating organisations

Associated persons

Preparatory visits

Mobility Activities

Fewer Opportunities

Budget

Import-export

National agency

Beneficiary organisation

Key Action: Learning Mobility of
Action Type: Short-term projects for mobility of learners and staff in school education
Call: 2024
Round: Round 1
Start of Project: 01/07/2024
End of Project: 31/12/2025
Project Duration (months): 18 months

Project Information

Grant Agreement No.: 2024-1-LV01-KA122-SCH
National ID:
Project Title: Mācīsimies kopā!
Project Acronym:
Project Status: Project ongoing
Final Report Submission Deadline: 30/01/2026

National Agency

National Agency LV01 - Valsts izglītības attīstības aģentūra (State Education Development Agency)

Beneficiary Organisation Information

Erasmus+

Sadaļa "*Details*"

Project Activities and Budget Details ? [Project list](#)

Grant Agreement No. : Submitted [Actions](#)

Content menu < **Details**

- Details
- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports
- Import-export

Context Information ^

Programme: Erasmus+
Key Action: Learning Mobility of Individuals
Action Type: Accredited projects for mobility of learners and staff in vocational education and training
Call: 2023
Round: Round
Start of Project:
End of Project:
Project Duration (months): 24 months

Beneficiary Organisation Information ^

OID:
Legal Name:
Business Name:

Project Information ^

Grant Agreement No.:
Accreditation code: .
Accreditation type: .
National ID:
Project Title:
Project Acronym:
Project Status: Submitted
Final Report Submission Deadline: .
Language of the application: LV

National Agency ^

National Agency LV01 - Valsts izglītības attīstības aģentūra (State Education Development Agency)

History Information ^

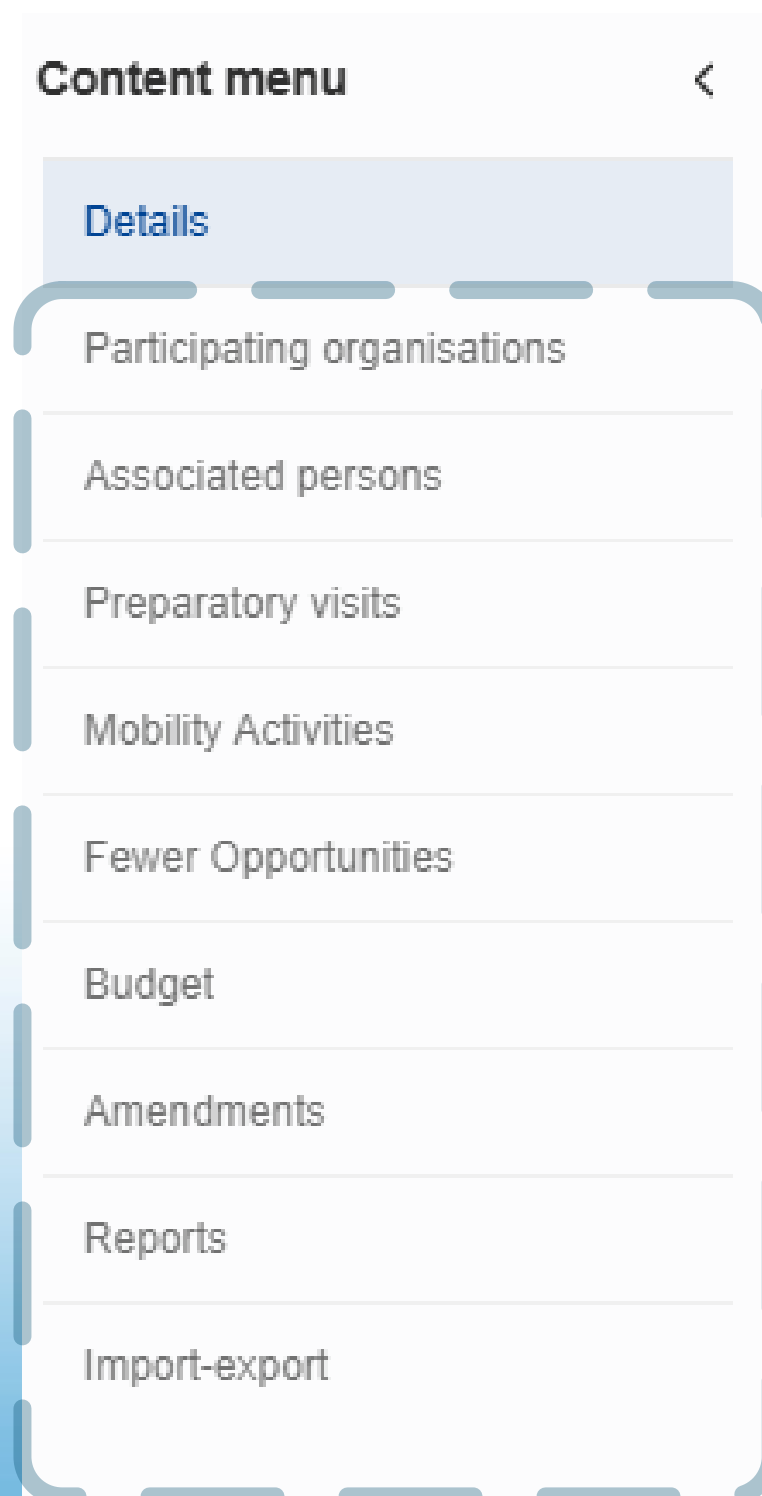
Created on: 27/10/2023 18:41:27 by: National Agency
Updated on: 31/05/2025 10:00:59 by: National Agency

➤ **Pamatinformācija par projektu:** projekta veids, sākuma un beigu datums, galīgā ziņojuma iesniegšanas termiņš utt.

➤ **Nerediģējama sadaļa**

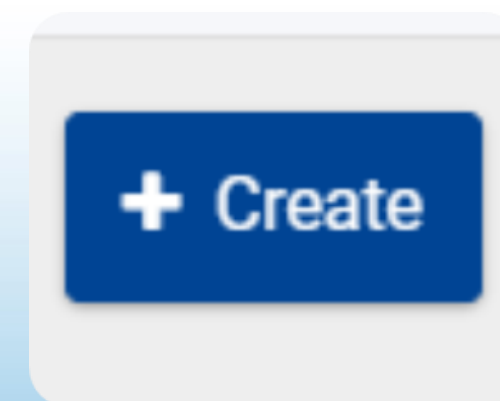
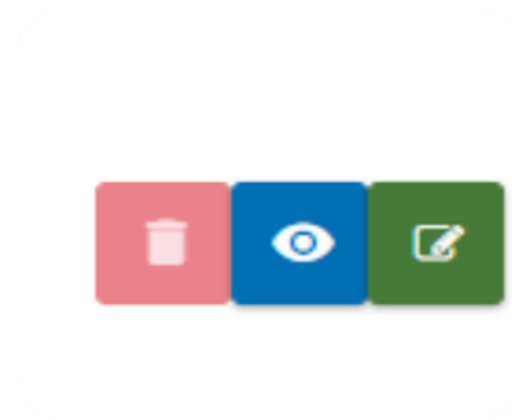
Erasmus+

Sadaļu rediģēšana



**Pārējās sadaļas
var rediģēt**

Dzēst Skatīt Labot



**Pievienot jaunu informācijas
lauku**

Erasmus+

Sadaļa *Participating organisations*

- Informācija par nosūtošo organizāciju un projekta pieteikumā norādītajām uzņēmējajām organizācijām
- Ja pieteikumā nebija norādītas uzņēmējās organizācijas, tad šeit tās jāpievieno (ar +Create).

SearchBulk ActionsMore Filters

OID ↓↑	Other organisation number ↓↑	Legal name ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
					Latvia		

Items per page: 30Showing range 1–1 from 1

Other organisation (non-beneficiary) (6)

Create

SearchBulk ActionsMore Filters

OID ↓↑	Other organisation number ↓↑	Legal name ↓↑	Supporting organisation ↓↑	Public body ↓↑	Non-profit ↓↑	Country ↓↑	City ↓↑	[reload] ↓↑
			Yes	No	Yes	Italy		
			Yes	No	No	Portugal		
			Yes	No	No	Spain		
			Yes	No	Yes	Poland		
			Yes	No	No	Cyprus		
			Yes	No	No	Spain		

Items per page: 30Showing range 1–6 from 6

Sadaļa *Associated persons*

► Informācija par organizācijas likumisko pārstāvi un kontaktpersonu (epasti, amats utt.)

Content menu

Details

Participating organisations

Associated persons

Preparatory visits

Mobility Activities

Fewer Opportunities

Budget

Import-export

Associated person

Associated persons (2)

Search

Search...

Search

Bulk Actions

More Filters

Organisation OID	Organisation legal name	First Name	Last Name	Position	Email	Telephone 1	Beneficiary	Legal Representative	Primary Contact	OLS administrator	Access to project management	[reload]
E10309914		Daiga		metodiķe, projektu koordinators			Yes	No	Yes	Yes	Edit	
E10309914		Leide		iestādes vadītāja			Yes	Yes	No	No	Edit	

Items per page 30

1 - 2 of 2

<<

<

>

>>

Sadaļa *Preparatory visits*

- Jāievada tikai **sagatavošanas vizītes** (ja tādas bija) – ar +Create un sekojot norādēm;
- Obligāti jāaizpilda tās sadaļas, kas atzīmētas ar zvaigznīti un **Value missing**;
- Ja nebija sagatavošanās vizīšu – sadaļa paliek neaizpildīta

Content menu

<

Details

Participating organisations

Associated persons

Preparatory visits

Mobility Activities

Fewer Opportunities

Budget

Import-export

Preparatory visits (0)

+ Create

Q

Search...

Search

More Filters

ID	Receiving organisation	Receiving country	Number of persons	Total grant	[reload]

Items per page 30 0 of 0 |< < > >|

Sadaļa *Mobility activities*

► Jāizvēlas atbilstošais mobilitātes veids, ko vēlaties ievadīt, uzklikšķinot sadaļas augšpusē: Individuālās mobilitāte vai Grupas mobilitāte;

► [Instrukcija](#) mobilitāšu ievadei pa soļiem

Project Activities and Budget Details

Grant Agreement No. :

Project ongoing

Actions

Content menu

Details

Participating organisations

Associated persons

Preparatory visits

Mobility Activities

Fewer Opportunities

Budget

Amendments

Reports

Import-export

Mobility activities

Individual mobility activities

Group mobility activities

Targets

Participant reports

Documents

By using Revalidate button all rules on the project will be recalculated.

Erasmus+ provides various tools and opportunities to find partners for your mobility activities

European School Education Platform (ESEP) offers an online partner-finding tool for VET and school education organisations. You can register your organisation on the platform in order to post partner-finding announcements and search through announcements made by other organisations. For more details click [here](#)

Training and Cooperation Activities are regularly organised by Erasmus+ National Agencies. They include contact seminars, online events and other partner-finding opportunities for Erasmus+ applicants and beneficiaries. You can look for available Training and Cooperation Activities [here](#)

The Erasmus+ Project Results Platform allows you to search for all accredited organisations and approved projects. For more details click [here](#)

List of mobility activities (0)

Revalidation

Create

Participant reports submission rate :

Search

More Filters

Mobility activity ID	Draft Mobility activity	Activity type	Participant's first name	Participant's last name	Participant's email	Sending country	Receiving country	Start date	End date	Participant with fewer opportunities	Total mobility activity grant	Report Status	[reload]
----------------------	-------------------------	---------------	--------------------------	-------------------------	---------------------	-----------------	-------------------	------------	----------	--------------------------------------	-------------------------------	---------------	----------

Items per page: 30

Erasmus+

Svarīgi – par mobilitāšu ievadi

- **Jāievada** tikai **faktiskā informācija** par mobilitāti – organizācija, pilsēta, kur notika mobilitāte, tai atbilstošais attālums (pēc [EK attāluma kalkulatora](#)), mobilitātes datumi (bez ceļa dienām)
- Tad, kad **informācija** par dalībnieku un mobilitāti ir **ievadīta** (mobilitātes statuss COMPLETE), **mobilitāte notikusi** – dalībniekam automātiski uz norādīto e-pastu **tiek izsūtīta dalībnieka atskaite** – jāaizpilda tiešsaistē un jāiesniedz tiešsaistē -> dalībnieka atskaite tiek atsūtīta un iegenerēta sistēmā, noslēguma atskaitē
- **Dalībnieka atskaites aizpildīšana ir obligāta** mobilitātēm, kur atskaite ir paredzēta (visas, izņemot uzaicināto ekspertu mobilitāti vai tādiem dalībniekiem, kuri atzīmēti kā pavadošās personas; skolēnu grupas mobilitātē atskaite tiek sūtīta tam dalībniekam, kas atzīmēts kā galvenā pavadošā persona)
- Apakšā labā stūrī – jā saglabā informācija ar pogu **SAVE**.

Sadaļa *Fewer Opportunities*

 Jānorāda **dalībnieku skaits ar mazāk iespējām** katrai šķēršļu grupai;

Content menu

Details

Participating organisations

Associated persons

Preparatory visits

Mobility Activities

Fewer Opportunities

Budget

Import-export

Fewer Opportunities

The National Agencies and the European Commission will use data for budget validation and statistical purposes. The data should not allow the identification of a physical person. See [privacy notice](#) for more information on data protection.

Please indicate the number of participants with fewer opportunities according to each reason below and the description and the justification of the inclusion support for participants. For each participant please take into account the main reason.

Reason	Number of Participants
Barriers linked to discrimination	0
Barriers linked to education and training systems	0
Cultural differences	0
Disabilities	0
Economic barriers	0
Geographical barriers	0
Health problems	0
Social barriers	0
Total number of participants with a reason declared	
0	
Total number of participants with fewer opportunities in the project	
0	

Sadaļa *Reports*



Jāpilda un jāiesniedz galīgais ziņojums (spiežot zaļo pogu «Generate Beneficiary report»)

The screenshot displays the 'Beneficiary Reports' section of a web application. On the left, a 'Content menu' sidebar lists various options: Details, Organisations, Contacts, Preparatory Visits, Mobility activities, Group activities, Fewer Opportunities, **Reports** (highlighted with a red box), and Budget. The main content area, titled 'Beneficiary Reports', features a section for the 'Final Beneficiary Report'. It includes a text prompt: 'Please click on this button to generate a new Beneficiary Report', followed by a prominent green button labeled 'Generate Beneficiary Report'.

Project Activities and Budget Details ⓘ

Content menu <

NA Validated (Open) ⓘ

Details

Organisations

Contacts

Preparatory Visits

Mobility activities

Group activities

Fewer Opportunities

Reports

Budget

NA Validation

PDF

✓ Table of Contents

✓ Context

✓ Project Summary

✓ Activities

✓ Practical arrangements

✓ Quality standards I: Basic principles

✓ Quality standards II: Good management of mobility activities

✓ Quality standards III: Providing quality and support to the participants

✓ Quality standards IV: Sharing results and knowledge about the programme

✓ Participant satisfaction

✓ Project objectives and achievements

✓ Budget

✓ Annexes

✓ Checklist

Galīgais ziņojums

➤ **jāievada prasītā informācija** - obligāti jāaizpilda tās sadaļas, kas atzīmētas ar zvaigznīti

➤ **instrukcija** galīgā ziņojuma aizpildīšanai pa soļiem

➤ **obligātais pielikums** iesniedzot atskaiti – godīguma deklarācija

Erasmus+

Galīgais ziņojums - vērtēšana

Project Activities and Budget Details

Content menu

Reported (Submitted)

Details

Organisations

Contacts

Preparatory visits

Mobility Activities

Import-export mobility activity

Fewer Opportunities

Reports

Budget

PDF

✓ Context

✓ Project summary

✓ Activities

✓ Practical arrangements

✓ Quality standards I: Basic principles

✓ Quality standards II: Good management of mobility activities

✓ Quality standards III: Providing quality and support to the participants

✓ Quality standards IV: Sharing results and knowledge about the programme

✓ Participant satisfaction

✓ Project objectives and

Draft report saved (%)

Back to r

Language used to fill in the form: EN

Evaluation criteria

The following evaluation criteria will be used to assess your final report on a scale of 100 points.

Quality of implementation (50 points)	The extent to which: - the information in the report is clear and complete - the organised activities were coherent with the project objectives - the beneficiary has ensured that the participants in mobility activities submit their individual participant reports (in case of low submission rates, the beneficiary's explanation will be taken into account) - the beneficiary has applied the basic principles defined in the quality standards - the beneficiary has applied the quality standards for good management of mobility activities - the beneficiary has applied the quality standards for providing quality and support to the participants - the funding options for accompanying persons and preparatory visits have been used appropriately and efficiently
Impact and sharing results (50 points)	The extent to which: - the objectives defined at the application stage were achieved (in addition, if changes have taken place between the planned and implemented activities, this evolution is well explained) - the organised mobility activities have benefited the participants - the project had a positive impact on the beneficiary organisation as a whole, beyond the impact on individual participants - the beneficiary has applied the quality standards for sharing results and knowledge about the programme

Project summary

Please summarise the information about your project in form of short answers to the following questions.

Please use full sentences and clear language. The provided summary will be made public by the European Commission and the National Agencies.

i. Background: What is the context of your project and your organisation? *



**Paldies par uzmanību!
Veiksmīgu projektu īstenošanu!**

Erasmus+

Bagātini pieredzi, domā plašāk